

Keilor Football Club

Child Safe Policy



Endorsed By: KFC Executive Meeting March 5, 2018.

Applicable To: This policy applies to all Club members.

Date for Review: February 2019

Purpose

This policy was written to demonstrate the strong commitment of the management, staff and volunteers of the Keilor Football Club (KFC) to child safety and to provide an outline of the policies and practices the KFC has developed to keep everyone safe from any harm, including abuse.

Child Safety Mission Statement

The Keilor Football Club is committed to promoting and protecting the safety and well-being of children and young people in our care. We seek to promote and protect the rights of all children in our care and prevent abuse from occurring by fostering a child safe culture. The welfare of the children in our care will always be our first priority and KFC has a zero tolerance to child abuse. We will present environments and experiences that always consider and put measures in place to ensure the safety of children.

Application of this Policy

This policy was developed by the NFNL and in collaboration with staff, and volunteers and modified by KFC.

This policy applies to all individuals involved in our organisation (paid and volunteer) including, but not limited to:

- Administrators
- Coaches
- Officials
- Participants
- Parents
- Spectators.

All of the people to which this policy applies have a role and responsibility in relation to child protection. They must all:

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- understand the indicators and risks of child abuse;
- appropriately act on any concerns raised by children; and
- understand and follow all applicable laws in relation to the protection of children

and reporting or management of child safety concerns.

Child Abuse

Child abuse can take a broad range of forms including physical abuse, sexual abuse, emotional or psychological abuse and neglect. People to whom this policy applies need to be aware that child abuse can occur whenever there is actual or potential harm to a child, and these are circumstances that Keilor Football Club is committed to reducing the risk of occurrence.

Children's Rights to Safety and Participation

Keilor Football Club encourages children to express their views about their safety. We listen to their suggestions, especially on matters that directly affect them. We actively encourage all children who use our services to 'have a say' about things that are important to them.

We teach children about what they can do if they feel unsafe. We listen to and act on any concerns children, or their parents, raise with us.

Valuing Diversity

We value diversity and do not tolerate any discriminatory practices. To achieve this we:

- promote the cultural safety, participation and empowerment of Aboriginal children and their families;
- promote the cultural safety, participation and empowerment of children from culturally and/or linguistically diverse backgrounds and their families;
- welcome children with a disability and their families and act to promote their participation; and
- seek appropriate staff from diverse cultural backgrounds.

Recruiting staff and volunteers

Keilor Football Club takes the following steps to ensure best practice standards in the recruitment and screening of staff and volunteers:

- Interview and conduct referee checks where relevant
- Require police checks and Working with Children Checks for relevant positions.
- Our commitment to Child Safety and our screening requirements are included in all advertisements and as part of the induction process for new staff or volunteers.

Supporting staff and volunteers

Keilor Football Club seeks to attract and retain the best staff and volunteers. We provide support and supervision so people feel valued, respected and fairly treated. We have developed a Code of Conduct to provide guidance to our staff and volunteers, all of whom receive training on the requirements of the Code (*See KFC CCS Code of Conduct 2018*).

Reporting a child safety concern or complaint

Keilor Football Club has appointed KFC Vice President Anne-Maree Kliman as Child Safety Persons with the specific responsibility for responding to any complaints

made by staff, volunteers, parents or children. Details of how to contact Anne-Maree are on the Keilor FC Website.

Risk Management

We recognise the importance of a risk management approach to minimising the potential for child abuse or harm to occur and use this to inform our policy, procedures and activity planning. In addition to general occupational health and safety risks, we proactively manage risks of abuse to our children. To reduce the risk of child abuse occurring, adults to whom this policy applies should avoid direct, unsupervised contact with children. For example, this should be a consideration when:

- using change room facilities;
- using accommodation or overnight stays;
- travel; or
- physical contact when coaching or managing children.

Reviewing this policy

This policy will be reviewed every year.